

# 2025 Hume Enviro Champions Online Project Application Form Preview

## Hume Enviro Champions Online Project Application and Eligibility

\* indicates a required field

The purpose of this form is to submit a community based, environmental or sustainability themed project plan to the Hume Enviro Champions program for Council review.

Online Project Applications are open from February to November 2025.

### Applicants:

**Important:** Please read the program [Guidelines](#) before submitting your project application.

The project application process is supported by the Hume Enviro Champions two-day [Introductory Course](#) in February 2025 and eight Masterclass sessions held from March to November. A schedule of Masterclass sessions will be made available on the [Hume Enviro Champions](#) page in February 2025.

Applications must be completed, including an attached project plan before the initial review will commence.

**Please complete the application form below to have your community based, environmental or sustainability themed project reviewed by Council.**

### Further Information

After the Environmental Community Development Officer receives your email confirming a completed submission has been made, the initial review of the application will take approximately two weeks. An outline of the project approval process can be found at the end of this form and in the program [guideline](#).

If you would like more information about the program or to hear what some past participants have to say, visit the [Hume Enviro Champions](#) page on the [Hume City Council website](#).

To be eligible the applicant must currently live, work, study or volunteer in the Hume municipality.

The applicant can submit one project application at a time.

If you have any questions regarding the Hume Enviro Champions program or eligibility, please contact the **Environmental Community Development Officer** by email at [envirochampions@hume.vic.gov.au](mailto:envirochampions@hume.vic.gov.au) or by phone on **0455 091 999**.

### Privacy Notice

# 2025 Hume Enviro Champions Online Project Application Form Preview

Council is collecting this personal information for the purpose of assessing online project applications for the Enviro Champions program. The information will be used for administrative purposes and will not be disclosed to any other party except as required by law. If you fail to provide this information, Council may not be able to process your project application. You may access this information by contacting Council on 9205 2200. To view our privacy statement, go to [Hume City Council Privacy Policy](#).

## Eligibility

**Do you currently live, work, study or volunteer in the Hume municipality?**

☐ Yes ☐ No

The Hume Enviro Champions program is only offered to people who live, work, study or volunteer in the Hume municipality. Proof must be provided.

## Proof of eligibility

**Do you live, work, study or volunteer in Hume? \***

☐ live ☐ work ☐ study ☐ volunteer

Please provide proof of your answer to the above question.

Proof of eligibility can be:

Live in Hume.

- Victorian drivers licence
- rates notice
- other form of proof of address (utility bill)

Work in Hume.

- Letter from employer with name of company, contact email or phone number

Study in Hume.

- Letter from school or training provider with name of school or training provider, contact email or phone number

Volunteer in Hume.

- Letter from volunteer organisation with name of organisation, contact email or phone number
- Contact details for referee of volunteer activities undertaken in Hume

**Please attach proof of your connection to Hume municipality. \***

Attach a file:

## You are ineligible

You are ineligible to apply for the 2025 Hume Enviro Champions program. Please refer to the information above.

# 2025 Hume Enviro Champions Online Project Application

## Form Preview

### Contact Details

\* indicates a required field

#### Contact information

##### **Applicant \***

Title

First Name

Last Name

##### **Address**

Address

  

Country must be Australia

House/unit number, Street name, Suburb and Postcode

##### **Phone Number \***

Must be an Australian phone number.

##### **Email \***

Must be an email address.

##### **Date of Birth \***

Please follow the format dd/mm/yyyy

##### **Postal Address**

Address

  

If different from above

#### Details continued

##### **Languages spoken at home \***

Must be no more than 20 words.

##### **How did you hear about Hume Enviro Champions program? \***

Must be no more than 30 words.

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### Gender identity \*

- ☐ Male
- ☐ Female
- ☐ Non-binary
- ☐ Prefer not to say.

### How many people are involved in the planning and implementation of the project? \*

Is this your project idea? If not, how many people are helping you to plan and implement the project (project group)?

## Environmental Interests

\* indicates a required field

### What environmental issues concern you?

Please answer the questions below to help Hume City Council understand your environmental concerns, passions and connections to the Hume community. We encourage applicants to explore project themes and ideas they would like to take action on with their communities. Involving the Hume community is a critical component of your project application approval.

### What environmental or sustainability issues are of concern or interest to you? \*

Word count:

Must be no more than 70 words.

Please briefly outline only issues associated with this project application.

### Do your project activities take place in Hume? Please give brief details... \*

Word count:

Must be no more than 70 words.

Please outline where you intend your project activities to occur. It is not essential that the project takes place in Hume, however it is expected that you will engage the Hume community in your project activities.

### Are there any environmental or community groups in Hume that you are currently connected to or familiar with? If not, what areas of the community would you like to act on environmental issues? \*

Word count:

Must be no more than 70 words.

Community groups could be, Landcare or 'Friends of..' groups, sporting clubs, cultural groups, schools, etc.

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**Is there any additional support that we could offer to make it easier for you to access the Hume Enviro Champions program, Online Project Application process?**

Word count:

Must be no more than 70 words.

## Project Plan

\* indicates a required field

### Project Planning Template

Project planning is an essential part of this online application process. While many people have great ideas about how to engage with community to create a healthier or more sustainable environment, they forget to plan or consider important aspects of their project through the planning process.

The [Project Planning Template](#) provides a brief and clear understanding of all the essential aspects of your project idea so Council can review your application efficiently.

To be able to complete this application, you will need to download the [Project Planning Template](#), fill in all sections in the table and attach a completed copy below.

If you have any questions about the [Project Planning Template](#), please contact the Environmental Community Development Officer via email at [envirochampions@hume.vic.gov.au](mailto:envirochampions@hume.vic.gov.au) to arrange a time to discuss.

Project applications will not be reviewed if there is no completed [Project Planning Template](#) attached.

**Please upload your completed Project Planning Template here. \***

Attach a file:

## Additional Information

\* indicates a required field

### Project Application Approval Process

There are a number of stages involved in having your Online Project Application approved for support through the Hume Enviro Champions program.

These stages are: (in the program [guidelines](#))

Project Approval Process

1. Application submitted through SmartGrants.
2. Council staff complete an initial review of the application.

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3. Council staff arrange a meeting with the applicant (either online or in person) to discuss the proposed project in more detail and determine appropriate Council support.
4. Council staff notified the applicant of the outcome by email.
5. If successful, the applicant must provide a current Working With Children Card (WWCC) and register the project on the Hume Volunteer Gateway.
6. Council Staff notify the applicant of final approval outcome by email.
7. Once approved, project activities can then commence.

If a project is declined, it may be that the project plan needs revising, registration on Hume's Volunteer Gateway or a WWCC card may not have been provided. Staff will notify you of the reasons for your application being declined by email.

## Registering your project on the Hume City Council Volunteer Gateway

When your Online Project Application has preliminary approval at stage 4 of the Project Application Approval Process above, you must register your project with the [Hume Volunteer Gateway](#).

Registering on the [Hume Volunteer Gateway](#) provides an opportunity to promote your project to a wider audience in Hume and potentially find interested people to support your project.

**After preliminary approval, are you willing to register your project on the Hume Volunteer Gateway? \***

- ☐ Yes  
☐ No

If you are not willing to register your project on the Hume Volunteer Gateway, your project cannot be approved for support from Council.

## Working With Children Card

**To participate in the Hume Enviro Champions program as a volunteer, you are required by law to have a current Working With Children Card (WWCC) Victoria. Do you currently have, or are you willing to apply for a WWCC? \***

- ☐ Yes ☐ No

It is free for volunteers to apply for a WWCC.

## You are ineligible

You are ineligible to apply for the 2025 Hume Enviro Champions program. Please refer to the information above.